

## Mobile Phone Policy 2020

### Introduction

The purpose of this revised policy is to ensure that the issues involving mobile phones can be clearly identified and addressed, ensuring the safety and wellbeing of our students. We encourage interaction and communication without distractions and aim to provide an environment that facilitates good health, frequent positive emotions, supportive relationships and moments of complete immersion and absorption in learning.

### The following will apply:

If a student chooses to bring a mobile phone to school, they must ensure that the mobile phone is locked in their locker turned off or on silent mode. It is not the responsibility of the College to ensure the security of mobile phones. Students bring mobile phones at their own risk.

- All mobile phones must be locked in the students locked locker), from 8:45 am until 3:20pm. ***Students are strongly recommended not to bring their mobile phones to school.***
- Mobile phones can only be used on College grounds before 8:45 am or after 3:20pm.
- Ear buds are not to be worn on College grounds between 8:45 am and 3:20pm unless explicit permission is given by a subject teacher.
- If a teacher gives explicit permission for the use of mobile phones in a classroom, it will be for learning purposes only (not for using social media or listening to music) and only used for the purposes as instructed by the teacher.
- If a mobile phone is sighted on school grounds between 8:45 am and 3:20 pm, for any reason, the student will have their phone confiscated immediately by the staff member. This staff member will log the mobile phone at the Main Office in an envelope clearly marked with student's name, homeroom and name of staff member who confiscated the phone.

- Refusal to hand over a mobile phone will automatically result in four demerits, resulting in an afterschool detention.
- In one semester:
  - \* **1st confiscation** – confiscation of mobile phone and **one demerit**. The mobile phone will be returned to the student after 3:20pm from the Main Office.
  - \* **2nd confiscation** – confiscation of mobile phone and **two demerits**. The mobile phone will be returned to the student after 3:20pm from the Main Office and the Wellbeing & Community Leader. will phone parent/guardian.
  - \* **3rd confiscation** – confiscation of mobile phone and **four demerits**. The mobile phone remains at the Main Office until a parent/guardian arranges to pick it up and meets with the Wellbeing & Community Leader.
- Any further confiscations in a semester will require the student to hand in the phone to the General Office daily. They cannot leave the phone at home – it must be logged at the office.
- The College accepts no responsibility for lost, stolen or damaged mobile phones whilst on College grounds.
- If a student needs to contact a parent/guardian, they are to go to the General Office or Wellbeing & Community Leader's office and request to use a phone. If a student is referred to sick bay, the College will contact parent(s)/guardian(s).
- Under no circumstances are students to arrange pickup directly with parents/guardians. This will be a breach of the mobile phone policy and demerits will be issued accordingly.
- Mobile phones must not be used to bypass normal school procedures in relation to student – parent contact (such as early departure from school).
- If a parent/guardian needs to contact their daughter(s) during the school day, they are to call the Main Office on 5278 2155 and a message will be passed onto the student(s).
- Under special circumstances and at the discretion of a member of the Leadership Team, special permission may be granted to a student to use a mobile phone. This permission will be noted in the students College diary.

We continue to be a College that embraces technology whilst at the same time, allowing for a balance of screen time and face-to-face communication and interactions. We appreciate your support in this matter as we continue to work together to achieve positive outcomes for your daughter.