Guidelines for Applicants

1. Eligibility

Before completing the application documentation, please ensure that you are able to satisfy the requirements as outlined in the position description.

2. Completion of Application for Employment Form

It is important that you complete the application form correctly. Please include the names of three referees.

3. Other Documentation

Applicants are to include the following:

- a current Curriculum Vitae
- a cover letter no more than two pages
- copies of photo identification (Drivers Licence or Passport)
- copies of relevant academic transcripts

4. Return of Application

The completed documentation should be returned via email by the due date addressed to:

Luci Quinn

Principal

employment@clonard.vic.edu.au